



HMR INSTITUTE OF TECHNOLOGY & MANAGEMENT

Hamidpur, Delhi-110036

(An ISO 9001: 2008 certified, AICTE approved & GGSIP University affiliated institute)

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HMRITM/IQAC/2024-25/009

Date: - 12/08/2024

Grievance Redressal Committee (GRC)

To settle any type of grievances raised by the students, teachers and non-teaching staff of the college, the below mentioned member will constitute this committee.

| S. No. | Faculty Name | Designation | Email- Id |
|--------|------------------------------------|-----------------------|--------------------------|
| 1 | Dr. V.C. Pandey | Director, Chairperson | hmritmdirector@gmail.com |
| 2 | Dr. Shalini Gupta | Dy. Director, Member | |
| 3 | GGSIU Nominee (Professor Level) | Member | |
| 4 | Deputy Director | Admin, DTTE, Member | |

Functions of GRC:

Grievance means and includes, complaint(s) made by an aggrieved Faculty/Staff Members(s) in respect of the following services related matters namely:

1. Withholding of, or refusal to return, any document in the form of certificates of degree, diploma, experience certificate, relieving order or any other award or other documents deposited for the purpose of seeking appointment in such institution.
2. Non-payment of salaries/wages and or any other allowances or dues etc. during service or retirement/resignation, as the case may be.
3. Discrepancies between their wages and /or benefits and other members of staff in similar roles/experience.
4. Termination without notice or memorandum, not in accordance with appointment order
5. Non-payment of gratuity amount as per prevailing Govt. rules in force on resignation/retirement.
6. Any other liability which is directly connected with their service and causing financial loss any harm or trauma.

Link of Online Grievance Redressal portal: -

<https://hmritm.edugrievance.com>

CC:

Notice Board
HOD's
Website
Office file
Canteen
Admin

Dr. V. C. Pandey
Director
Director
HMR Institute of
Technology & Management
Hamidpur, Delhi-110036

TAX INVOICE



Orell Software Solutions (P)Ltd
 BCG Building, Opp. CSEZ
 Kakkanadu, Kochi-37
 Company Identification No
 U72200KL2009PTC024414
 GST No-32AABCO2193G1ZQ
 GSTIN/UIN: 32AABCO2193G1ZQ
 State Name : Kerala, Code : 32

| | |
|----------------------|------------------------------|
| Invoice No. 039 | Dated 9-May-24 |
| | Mode/Terms of Payment |
| Buyer's Order No. | Dated |
| Vessel/Flight No. | Place of receipt by shipper: |
| City/Port of Loading | City/Port of Discharge |
| Terms of Delivery | |

Buyer (Bill to)
HMR Inst.of Technology & Management, New Delhi
 Hamidpur ,New Delhi
 State Name : Delhi, Code : 07

| Sl No. | Description of Services | HSN/SAC | GST Rate | Quantity | Rate | per | Amount |
|--------------|--|----------|----------|----------|------|-------------|--------------------|
| 1 | Grievance Redressal Software License Renewal for 1 Years 17/05/2024 to 16/05/2025 | 49070030 | 18 % | | | | 12,000.00 |
| | IGST 18% | | | | | 18 % | 2,160.00 |
| Total | | | | | | | ₹ 14,160.00 |

Amount Chargeable (in words) E. & O.E
Indian Rupees Fourteen Thousand One Hundred Sixty Only

| HSN/SAC | Taxable Value | IGST | | Total Tax Amount |
|--------------|------------------|------|-----------------|------------------|
| | | Rate | Amount | |
| 49070030 | 12,000.00 | 18% | 2,160.00 | 2,160.00 |
| Total | 12,000.00 | | 2,160.00 | 2,160.00 |

Tax Amount (in words) : **Indian Rupees Two Thousand One Hundred Sixty Only**
 Company's VAT TIN : 32071326748
 Company's CST No. : 32071326748 C
 Company's PAN : AABCO2193G

Declaration
 We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Orell Software Solutions (P)Ltd
 Authorised Signatory



This is a Computer Generated Invoice

Director
HMR Institute of
Technology & Management
Hamidpur, Delhi-110036