



HMR INSTITUTE OF TECHNOLOGY & MANAGEMENT

Hamidpur, Delhi-110036

(An ISO 14001: 2015 certified, AICTE approved & GGSIP University affiliated institute)
E-mail: hmritmdirector@gmail.com, Phone: - 8130643674, 8130643690, 8287461931, 828745369318

HMRITM/IQAC/2025-26/001

Date: 29/08/2025

Anti-Ragging Committee

Sr. No	Name	Designation	Email Id
1	Dr. V.C. Pandey	Chairman	hmritmdirector@gmail.com
2	Dr. Shalini Gupta	Member	
3	Dr. Naveen Sharma	Member	
4	Ms. Gurpreet Kaur Kohli	Member	
5	Mr. Nitin Gupta	Member	
6	Mr. Sachin Chauhan	Member	
7	Mr. Rajeev Ranjan	Member	
8	Pankaj Garg (Parent Representative)	Member	
9	Anish Kapoor (Student Representative) 1 st Year	Member	
10	Saurya Goyal (Student Representative) 2 nd Year	Member	
11	Khushi Srivastava (Student Representative) 3 rd Year	Member	
12	Ansh (Student Representative) 3 rd Year	Member	
13	Vineet Mohan (Student Representative) 3 rd Year	Member	
14	Shivam Kaushik (Student Representative) 4 th Year	Member	
15	Sujita Gahlot (NGO Member)	Member	
16	Mr. Vishal Sharma	Member	
17	Ms. Mariamma	Member	

It shall be the duty of the Anti-Ragging Committee to ensure compliance with the provisions of the Regulations laid by AICTE /University in this respect and provisions of any law in force concerning ragging; and also, to monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution.

The student can contact the committee members for any problem.

Dr. V.C. Pandey
Director
HMR Institute of
Technology & Management
Hamidpur, Delhi-110036



HMR INSTITUTE OF TECHNOLOGY & MANAGEMENT
Hamidpur, Delhi-110036

(An ISO 14001: 2015 certified, AICTE approved & GGSIP University affiliated institute)
E-mail: hmritmdirector@gmail.com, Phone: - 8130643674, 8130643690, 8287461931, 828745369318

F. No.: HMRITM (Admin.)/OO-2025/02

Date: 29/08/2025

Office Order

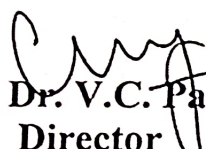
In pursuance of the directions of Hon'ble Supreme Court of India, and AICTE Notification no F.No.37-3/Legal/AICTE/2009 dated 01-07-2009, regarding Prevention and prohibition of Ragging in Technical Institutions, Ragging is Strictly Prohibited in **HMR Institute of Technology & Management, Hamidpur, Delhi- 36**. The college shall take a Strict Punitive Action against any Student found to be Indulging in the ragging. To monitor the same in the College Premises, following Anti-Ragging Squad have been constituted for Academic Session 2025-26.

S. No.	Location	Members of the Squad
1	Ground Floor	Dr. Uma Gautam, Dr. Ehsan Asgar, Mr. Mohd. Uzair, Mr. Kishor Nath Thakur, Mr. Deepesh Pandey, Mr. Ankush Rana, Mr. Thomas Joseph, Mr. Sunil Kumar, Ms. Mariamma, Ms. Rajani
2	First Floor	Dr. Archana Sahay, Dr. Neha, Dr. Shikha Sharma, Dr. Pallavi, Mr. Nitin Kumar Gupta, Ms. Gurpreet Kaur Insan, Ms. Mamta, Ms. Gurpreet Kaur, Mr. Neeraj Kumar
3	Second Floor	Dr. Pradcep, Mr. Karmbir, Ms. Renu Chaudhary, Ms. Preeti Kalra, Ms. Nidhi Malik, Dr. Taruna Sharma, Dr. Padmaja Panda, Mr. Vipin Kumar, Mr. Ashutosh Kumar, Ms. Suman Schrawat, D. Dolon Sarkar, Ms. Sakshi, Ms. Jyoti, Ms. Seema Gupta
4	Library	Mr. Vishal Sharma, Ms. Mamta Pawar, Mr. Jayram
5	Transport	Mr. Thomas + Transport Route Faculty
6	Canteen & Play Ground	Prof. V.C. Pandey, Mr. Abhendra Pratap Singh, Mr. Rajeev Ranjan,

Functions of the Anti-Ragging Squad:-

- The Anti-Ragging Squad shall be responsible for maintaining vigil, oversight and patrolling functions and shall remain mobile, alert and active at all times.

- It shall be the duty of the Anti-Ragging Squad to be called upon to make surprise raids on hostels, and other places vulnerable to incidents and having the potential for ragging and shall be empowered to inspect such places.
- It shall also be the duty of the Anti-Ragging Squad to conduct an on-the-spot enquiry into any incidents of ragging referred to it by the Head of the institution or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case may be; and the enquiry report along with recommendations shall be submitted to the Anti-Ragging Committee for action. Provided that the Anti-Ragging Squad shall conduct such enquiry observing a fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incidents of ragging, and considerations such other relevant information as may be required.



Dr. V.C. Pandey

Director
Director
HMR Institute of
Technology & Management
Hamidpur, Delhi-110036



HMR INSTITUTE OF TECHNOLOGY & MANAGEMENT

Hamidpur, Delhi-110036

(An ISO 14001: 2015 certified, AICTE approved & GGSIP University affiliated institute)

E-mail: hmritmdirector@gmail.com, Phone: - 8130643674, 8130643690, 8287461931, 828745369318

HMRITM/IQAC/2025-26/012

Date: - 29/08/2025

Committee for welfare of SC/ST

SC/ST Welfare Committee has been constituted in the college campus to resolve all the affairs and problems related to the SC/ST students and faculties. The below mentioned members will constitute this committee.

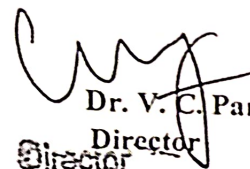
S. No.	Faculty Name	Designation	Email- Id
1	Dr. Taruna Sharma	Associate Professor, Member	tarunahmr@gmail.com
2	Mr. Rajeev Ranjan	Teaching Faculty, Member	ranjanrajeevmech45@gmail.com
3	Mr. Neeraj Kumar	Teaching Faculty, Member	neerajk853@gmail.com
4	Ms. Bhawna	Teaching Faculty, Member	bhawnasingh0725@gmail.com
5	Mr. Satbir Singh	Staff(Attendant)	satbirsingh014@gmail.com

Functions of Committee for welfare of SC/ST:

- Committee often meets the students belonging to SC/ST communities, to understand their problem and take necessary action and/or give them necessary advice/help to resolve the matter.
- Creating awareness among the SC/ST students regarding the various Government and Non-Government scholarship schemes.
- Counselling the students to help them overcome inferiority complex related to interaction with fellow students and personal grooming, etc.

CC:

HOD's
Website
Office file


Dr. V. C. Pandey
Director

HMR Institute of
Technology & Management
Hamidpur, Delhi-110036



HMR INSTITUTE OF TECHNOLOGY & MANAGEMENT
Hamidpur, Delhi-110036

(An ISO 14001: 2015 certified, AICTE approved & GGSIP University affiliated institute)
E-mail: hmritmdirector@gmail.com, Phone: - 8130643674, 8130643690, 8287461931, 828745369318

HMRITM/IQAC/2025-26/013

Date: - 22/08/2025

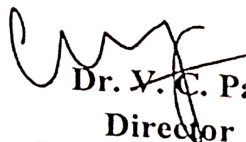
Committee for Welfare of PH& Equal Opportunity Cell

1	Ms. Usha Dhankar	Assistant Professor, Chairperson	9017648684	ushadhankar@gmail.com
2	Dr. S.S. Tomar	Medical Officer, Member	9250099207	drsstomar@rediffmail.com
3	Dr. Taruna Sharma	Member	9899405053	tarunahmr@gmail.com
4	Mr. Vipin Kumar	Assistant Professor, Member	9654465686	vipinmtep@gmail.com
5	Mr. Sunil Kumar	DEO, Member	8285710041	adminhmritm@hmritm.ac.in
6	Palak(CSE – 2nd)	Student Representative	8826677304	
7	Vineet Mohan (CSE –2nd)	Student Representative	9318486974	vineetmohan72@gmail.com
8	Mr. Pankaj Garg	Parent ,Member	9810800599	pankaj_@hotmail.com
9	Dr. Archana Sahay	Associate Professor, Convener	9953789074	archanasahay2001@gmail.com

Functions: -

1. To monitor the facilities and address the grievances (if any).
2. To organize periodic meetings to review the academic and overall progress of the students.
3. To arrange activities for differently abled students.
4. To nominate NSS volunteers to help differently abled person.

CC:
HOD's
Website
Office file


Dr. V. C. Pandey
Director
Director
HMR Institute of
Technology & Management
Hamidpur, Delhi-110036



HMR INSTITUTE OF TECHNOLOGY & MANAGEMENT
Hamidpur, Delhi-110036

(An ISO 14001: 2015 certified, AICTE approved & GGSIP University affiliated institute)
E-mail: hmritmdirector@gmail.com, Phone: - 8130643674, 8130643690, 8287461931, 828745369318

HMRITM/IQAC/2025-26/009

Date: - 29/08/2025

Grievance Redressal Committee (GRC)

To settle any type of grievances raised by the students, teachers and non-teaching staff of the college, the below mentioned member will constitute this committee.

S. No.	Faculty Name	Designation	Email- Id
1	Dr. V.C. Pandey	Director, Chairperson	hmritmdirector@gmail.com
2	Dr. Shalini Gupta	Dy. Director, Member	
3	GGSIPU Nominee (Professor Level)	Member	
4	Deputy Director	Admin, DTTE, Member	

Functions of GRC:

Grievance means and includes, complaint(s) made by an aggrieved Faculty/Staff Members(s) in respect of the following services related matters namely:

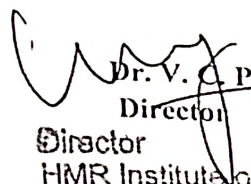
1. Withholding of, or refusal to return, any document in the form of certificates of degree, diploma, experience certificate, relieving order or any other award or other documents deposited for the purpose of seeking appointment in such institution.
2. Non-payment of salaries/wages and or any other allowances or dues etc. during service or retirement/resignation, as the case may be.
3. Discrepancies between their wages and /or benefits and other members of staff in similar roles/experience.
4. Termination without notice or memorandum, not in accordance with appointment order
5. Non-payment of gratuity amount as per prevailing Govt. rules in force on resignation/retirement.
6. Any other liability which is directly connected with their service and causing financial loss any harm or trauma.

Link of Online Grievance Redressal portal: -

<https://hmritm.edugrievance.com>

CC:

Notice Board
HOD's
Website
Office file
Canteen
Admin


Dr. V. C. Pandey
Director
HMR Institute of
Technology & Management
Hamidpur, Delhi-110036



HMR INSTITUTE OF TECHNOLOGY & MANAGEMENT

Hamidpur, Delhi-110036

(An ISO 14001: 2015 certified, AICTE approved & GCISIP University affiliated institute)
E-mail: hmrinstitute@gmail.com, Phone: - 8130643674, 8130643690, 8287461931, 828745369318

HMRITM/IQAC/2025-26/014

Date: - 23/09/2025

Industry Institution Cell

Establishment of Industry Institution Cell as specified in the Approval Process Handbook* as well as the in Institution.

Committee type	Appointment Order Reference Number	Date of Appointment	Name of the Committee Member	Profession	Associated with	Mobile Number	e-mail address
			Dr. Shalini Gupta	Academic	HMRITM	9811949894	shalini.hmrinstitute@gmail.com
INDUSTRY COMMITTEE	HMRITM/IQAC/2024-25/014	23-09-2024	Gauri Upadhyay	Industry Expert	TCS	8826670124	gauri.upadhyay@tcs.com
INDUSTRY COMMITTEE	HMRITM/IQAC/2024-25/014	23-09-2024	Rajit Sikka	Industry Expert	TCS	9250008027	rajit.sikka@tcs.com
INDUSTRY COMMITTEE	HMRITM/IQAC/2024-25/014	23-09-2024	Kajal	Industry Expert	Pentagon Space	8951936356	kajal@pentagon-space.in
INDUSTRY COMMITTEE	HMRITM/IQAC/2024-25/014	23-09-2024	Mahwish Khamam	Industry Expert	Planet Spark	7667194575	mahwish.khamam@planetspark.in
INDUSTRY COMMITTEE	HMRITM/IQAC/2024-25/014	23-09-2024	Rajeev Aman	Industry Expert	Infosys	8210401205	rajeev.aman@infosys.com
INDUSTRY COMMITTEE	HMRITM/IQAC/2025-26/014	23-08-2025	Dr. Uma Gautam	Academic	HMRITM	9871653857	uma.mech.gautam@gmail.com
INDUSTRY COMMITTEE	HMRITM/IQAC/2024-25/014	23-09-2024	Mr. Ankit Kumar	Industry Expert	Pantelwar	8826016858	ankit.kumar@pantelwar.com
INDUSTRY COMMITTEE	HMRITM/IQAC/2024-25/014	23-09-2024	Mr. Abhayjeet Zutshi	Industry Expert	Jaro Education	7045782270	abhayjeet.z@jaro.in
INDUSTRY COMMITTEE	HMRITM/IQAC/2024-25/014	23-09-2024	Mohd. Ehsan Asgar	Convener	HMRITM	9999629550	asgarehsan@gmail.com
INDUSTRY COMMITTEE	HMRITM/IQAC/2024-25/014	23-09-2024	Ms. Simran	Industry Expert	Knocia Pvt Ltd	9354120847	placement@knociaindia.com

CC:

Notice Board
HOD's
Website
Canteen
Admin

Dr. V. C. Pandey
Director

Director
HMR Institute of
Technology & Management
Hamidpur, Delhi-110036



HMR INSTITUTE OF TECHNOLOGY & MANAGEMENT

Hamidpur, Delhi-110036

(An ISO 14001: 2015 certified, AICTE approved & GGSIP University affiliated institute)

E-mail: hmritmdirector@gmail.com, Phone: - 8130643674, 8130643690, 8287461931, 828745369318

HMRITM/IQAC/2025-26/022

Date: -08/09/2025

IQAC Committee

To develop a system for conscious, consistent and catalytic improvements, quality and performance and to make a significant and meaningful contribution towards academic excellence, the below mentioned members will constitute this committee.

S. No.	Members Name	Designation	Composite Title	Email- Id
1	Dr. V.C. Pandey	Director	Chairperson	hmritmdirector@gmail.com
2	Sh. S.N. Jha	Ret. IAS Officer	Senior administrative officer	
3	Dr. Taruna Sharma	Associate Professor-1	Faculty Member	
4	Mr. Rajeev Ranjan	Assistant Professor-2	Faculty Member	
5	Dr. Pradeep	Assistant Professor-3	Faculty Member	
6	Ms. Uma Gautam	Assistant Professor-4	Faculty Member	
7	Dr. Padmaja Panda	Associate Professor-5	Faculty Member	
8	Dr. Chinmayee	Assistant Professor-6	Faculty Member	
9	Mr. Nitin Gupta	Assistant Professor-7	Faculty Member	
10	Dr. Shalini Gupta	Dy. Director	Faculty Member	
11	Mr. Rajesh Mann	Social worker,	Member Local society	
12	Mr. K.D. Dabas	Industrialist, Amazon Consultant Engineers	Stake Holders	
13	Dr. Brajesh Kumar Singh	Assistant Director CSTT, Ministry of Education, Gov. of India	Stake Holders	
14	Dr. Mohd. Ehsan Asgar	Assistant Professor	Coordinator, IQAC	

Functions:

- Development and application of quality benchmarks/parameters for the various academic and administrative activities of the Colleges.
- Facilitating the creation of a learner-centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.

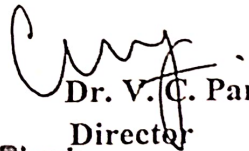
- Arrangement for feedback responses from students, parents and other stakeholders on quality related institutional processes;
- Dissemination of information on the various quality parameters of higher education;
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
- Documentation of the various programmers/activities of the College, leading to quality improvement.
- Development of the Annual Quality Assurance Report (AQAR) of the College based on the quality parameters/assessment criteria developed by the relevant quality assurance body (like NAAC, NBA, AB) in the prescribed format.
- Interaction with SQACs in the pre and post accreditation quality assessment, sustenance and enhancement endeavours.

CC:

HOD's

Website

Office file


Dr. V. C. Pandey
 Director
 Director
 HMR Institute of
 Technology & Management
 Hamidpur, Delhi-110036



HMR INSTITUTE OF TECHNOLOGY & MANAGEMENT
Hamidpur, Delhi-110036

(An ISO 14001: 2015 certified, AICTE approved & GGSIP University affiliated institute)
E-mail: hmritmdirector@gmail.com, Phone: - 8130643674, 8130643690, 8287461931, 828745369318

HMRITM/IQAC/2025-26/011

Date-29/08/2025

Internal Complaints Committee (ICC)

As per sexual harassment at Workplace (Prevention, Prohibition and Redressed) Act, 2013, the below mentioned member will constitute this committee.

S. No.	Faculty Name	Profession	Associated with	Email- Id
1	Dr. Shalini Gupta Professor	President	HMRITM	shalini.hmritm@gmail.com
2	Dr. Chinmayee Tripathi	Faculty Member	HMRITM	chinmayeetripathy2011@gmail.com
3	Dr. Naveen Sharma	Faculty Member	HMRITM	nvns007.sharma@gmail.com
4	Mr. Vishal Sharma	Non Teaching Member	HMRITM	librarian.hmritm@gmail.com
5	Ms. Rajni	Non Teaching Member	HMRITM	hrhmritm@gmail.com
6	Ms. Sujata Gahlaut	NGO Member	Assistant Director Youth Affairs DAPCU Incharge Delhi State AIDS Control Society	ady.dsacs@gmail.com
7	Vineet Mohan	Student Representative	HMRITM	vineetmohan72@gmail.com
8	Ansh	Student Representative	HMRITM	anshi2f@gmail.com
9	Vanshika Joon	Student Representative	HMRITM	vanshikajoon1617@gmail.com

Functions of Committee

- Prevent discrimination and sexual harassment, by promoting gender amity among students and employees.
- Make recommendations to the management for changes/elaborations in the Rules for students in the Prospectus and the Bye-Laws, to make them gender just and to lay down procedures for the prohibition, resolution, settlement and prosecution of acts of discrimination and sexual harassment, by the students and the employees.

- Deal with cases of discrimination and sexual harassment against women, in a time bound manner, aiming at ensuring support services to the victimized and termination of the harassment.
- Recommend appropriate punitive action against the guilty party to the Management. Here it should be noted that according to the Supreme Court guideline Sexual harassment can be defined as "unwelcome" sexually determined behavior (whether directly or by implication) as:
 1. Physical contact and advances;
 2. Demand or request for sexual favors;
 3. Sexually colored remarks;
 4. Showing pornography;
 5. Other unwelcome physical, verbal or non-verbal conduct of a sexual nature. (Vishaka Judgment by Supreme Court).

The following is also sexual harassment and is covered by the committee:

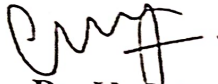
- Eve-teasing
 - Unsavory remarks,
 - Jokes causing or likely to cause awkwardness or embarrassment,
 - Innuendos and taunts,
 - Gender based insults or sexist remarks,
 - Unwelcome sexual overtone in any manner such as over telephone (obnoxious telephone calls) and the like,
 - Touching or brushing against any part of the body and the like,
 - Displaying pornographic or other offensive or derogatory pictures, cartoons, pamphlets or sayings,
 - Forcible physical touch or molestation and
 - Physical confinement against one's will and any other act likely to violate one's privacy.
- The Committee shall meet as often as may be needed and appropriate.

CC:

Dy. Director
Coordinators
Admin
Transport
Notice Board

Website

Office file


Dr. V. C. Pandey
Director

Director
HMR Institute of
Technology & Management
Hamidpur, Delhi-110036



HMR INSTITUTE OF TECHNOLOGY & MANAGEMENT

Hamidpur, Delhi-110036

(An ISO 14001: 2015 certified, AICTE approved & GGSIP University affiliated institute)

E-mail: hmrinmdirector@gmail.com, Phone: + 8130643674, 8130643690, 8287461931, 828745369318

HMRITM/IQAC/2025-26/010

Date: -29/08/2025

Student Grievance Redressal Committee (SGRC)

To encourage the students to express their problems / grievances frankly and freely and without any fear of victimized, to uphold the dignity of the college by ensuring conflict free atmosphere through promoting cordial Student-Student relationship and Student-Faculty Members relationship. The below mentioned member will constitute this committee.

S. No.	Faculty Name	Designation	Contact No.
1	Dr. V.C. Pandey	Director, Chairperson	+918287461931
2	Dr. Naveen Sharma	Professor, Member	+918130643674
3	Dr. Padmaja Panda	Associate Professor, Member	
4	Dr. Taruna Sharma	Associate Professor, Member	+918130643678
5	Mr. Rajeev Ranjan	Assistant Professor, Member	
6	Vansh Raheja (CSE – 5A)	Student Representative	

Functions of SGRC:

- The Committee will try to address the Grievances of the students with respect to their academic and administrative problems in an amicable manner and prompt manner. The Committee will ensure that the grievances are redressed impartially and confidentiality is maintained.
- If needed the committee would co-ordinate between students and Departments / Sections to redress the grievances.

CC:

Notice Board
HOD's
Website
Canteen
Admin


Dr. V.C. Pandey
Director

Director
HMR Institute of
Technology & Management
Hamidpur, Delhi-110036

OMBUDSMAN PERSON

For Academic Session 2025 – 26

After the decision of SGRC if the students want to make further appeal, they may approach the appointed ombudsperson given below:-

Dr. Shalini Gupta

Dy. Director

E-mail: -Shalini.hmritm@gmail.com

CC:

HOD's

Website

Office file


Dr. V. C. Pandey
Director

Director
HMR Institute of
Technology & Management
Hamidpur, Delhi-110036



HMR INSTITUTE OF TECHNOLOGY & MANAGEMENT

Hamidpur, Delhi-110036

(An ISO 9001: 2008 certified, AICTE approved & GGSIP University affiliated institute)

E-mail: hmritmdirector@gmail.com, Phone: - 8130653751, 8130643678

HMR/Admin/2025/010

July 23, 2025

Waste Management Committee

To ensure systematic, safe, and eco-friendly disposal of all types of waste generated within the college premises, the following committee has been constituted:

Committee Members		
S. No	Name	Designation / Institute
1	Dr. V.C. Pandey – Chairperson	Director, HMRITM
2	Mr. Nitin Gupta – Convener	Convener, HMRITM
3	Dr. Shalini Gupta – Member	Member, HMRITM
4	Mr. Rajeev Ranjan – Member	Member, HMRITM
5	Dr. Taruna – Member	Member, HMRITM
6	Mr. Pravat Dhall – Member	Member, HMRITM

Responsibilities:

1. Identify and categorize waste types (e-waste, paper, plastic, laboratory/chemical, canteen waste, etc.).
2. Coordinate with authorized vendors for proper disposal and recycling.
3. Maintain records of all disposed and recycled materials.
4. Conduct awareness programs on waste reduction and segregation among students and staff.
5. Monitor and ensure cleanliness across all departments and common areas.

CC:-

Director

Dy. Director

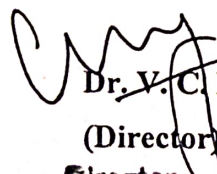
Office File

Committee Members

Account

Reception

Store


Dr. V.C. Pandey
(Director)
Director
HMR Institute of
Technology & Management
Hamidpur, Delhi-110036